

## RadWaste SIG

### Terms of Reference



#### Constitution

The Radioactive Waste Management (RadWaste) Special Interest Group (SIG) is a committee led under the governance of the Nuclear Institute (NI). The committee is established pursuant to Article 50 of the Articles of Association and b) Section 10 of the Nuclear Institute Bye-laws. Under this governance, the NI will appoint a sponsoring Trustee to work with the elected chair, deputy chair and secretariat.

#### Overall purpose

The principal purpose of the RadWaste SIG is to highlight the importance of radioactive waste management to the UK, so to encourage improvements in performance and resilience, and to maximise opportunities for growth. The outputs of this group will encourage collaboration and sharing between industry sectors of good practice in radioactive waste management, promote a better understanding of the capabilities that exist in the UK and help ensure that the industry remains able to attract and retain a skilled workforce as well as making best use of opportunities for growth both domestically and internationally.

#### Objectives

- To support the understanding of the importance of radioactive waste management infrastructure to a range of outcomes for industries across the UK and, in particular, the nuclear industry.
- To promote and support public education and understanding of the benefits of existing radioactive waste management practise and associated options for further optimisation.
- To identify and summarise good/best practice in radioactive waste management through sharing industry approaches across the nuclear industry and with non-nuclear sectors, including promotion of relevant R&D.
- To promote thought leadership through the RadWasteSIG and supporting discussion conferences, fora, events and webinars.
- To encourage the development of relevant skills and capabilities within the UK to help sustain developments in radioactive waste management.
- To improve understanding of the strategic workforce challenges that exist within radioactive waste management, and so to help identify opportunities to address these, eg through the promotion of career opportunities available within radioactive waste management.
- To establish a network of professionals working in radioactive waste management across the sectors within the UK and linking to other groups internationally, including a network of young professionals.
- To act as a professional expert body providing a basis for the development of relevant articles and other resources as may support improvements in radioactive waste management, and a credible locus for the development of any responses to consultations on behalf of the Institute.
- To promote diversity and inclusivity within radioactive waste management.

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### Membership

Membership of the RadWaste SIG will be open to Nominated roles associated within:

- Nuclear Site Licensed Companies
- Nuclear New Build eg Horizon Nuclear Power Ltd, NuGeneration Ltd, RWM Ltd
- Nuclear Liability Owners – NDA, MoD
- Radioactive substances regulators – EA, SEPA, NRW, ONR
- Suppliers of radioactive waste management services to the nuclear industry
- NI Partners companies
- NI Individual members

### Ways of Working

- Core membership will be restricted to 25 people. Attendance for each meeting will be limited to fifteen people – assigned on a first come first served basis.
- A YGN and WiN membership element on this group is being actively encouraged.
- Members will meet face to face at quarterly intervals. Its principal location is Manchester with periodic rotation to London and other locations as agreed.
- The Nuclear Institute will nominate an initial Chair to the group and thereafter member voting rights will be used. The term of any appointment shall not exceed 3 years.
- All Members will be expected to abide by the Nuclear Institute's "Volunteers Code of Practice" at all times. [As a voluntary committee, it is intended that RadWasteSIG members can express their thoughts/ideas in an unconstrained way in accordance with Chatham House rules. This is intended to enable open dialogue and discussion.]
- SIG members shall avoid any situation that may give rise to a conflict of interest between them, their employers and the Nuclear Institute. Members shall make full and immediate disclosure to the RadWaste SIG Chair if any such conflict should occur.
- Membership will be reviewed annually.

### Reporting

The RadWaste SIG will:

- Provide an annual summary report to the end of year NI Board of Trustees meeting,
- Provide reports, position papers, advice and recommendations in relation to the SIG's terms of reference
- Develop a strategy or theme for each meeting and circulate in advance to SIG attendees

Approved on behalf of NI BoT by:

Dr Juliet Long (sponsoring Trustee)

Revision: 1, April 2017